Watch Geoff Live: Adding a Census Record

By Geoff Rasmussen

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Once you have located and downloaded the digital image of the census record, follow these steps to add the newly-found data to your Legacy family file.

- 1. Set the Source Clipboard, which includes the master source and the source detail.
 - a. Fill in the fields, add the transcription, link the image.
- 2. Add the event.
 - a. Event name
 - b. Date
 - c. Place
 - d. Transcription in the notes
 - e. Attach the image.
 - f. Paste the source from the clipboard.
- 3. Copy the event in preparation to paste it on other household members.
- 4. Bold the appropriate name.
- 5. Save the event.
- 6. Attach the source to the other vital events (names, birth, etc.)
- 7. Navigate to the next person listed in the census
 - a. In their Individual's Information screen, click on the Add button.
 - b. Click on the Paste button (lower right).
 - c. Repeat steps 4-6 for each person.

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1920 U.S. census, Clay County, Nebraska, population schedule, Fairfield, enumeration district (ED) 35, sheet 1B, p. 6351 (handwritten), dwelling 26, family 26, John H. Bowman household; digital images, *Ancestry.com* (http://www.ancestry.com : accessed 18 Jul 2011); citing National Archives and Records Administration microfilm T625, roll 984.

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	Family.	and	For Infants der one year tate the age ir one month, " etc.		State for each Marria Warra				of Persons aged ten years and upwards. Industry or Service with Whether Employer, Whether						of every person.	born in a Foreign Country.	If any per
of every Person, whether Member of Family, Visitor, Boarder, or Servant who (1) passed the night of Sunday, April	1 · State whether	For in mo		Write "Single," "Married," "Widower," or "Widow," opposite the names of all persons	State, for each Marned Woman entered on this Schedule, the number of :			e, the	Personal Occupation.			which worker is connected. This question should gener- ally be answered by stating	worker is connected. Horizon should gener- e answered by stating	Working at Home.	 If born in the United King- dom, write the name of the County, and Town or Parish. If born in any other part of the British Empire, write the Darma of the Darmadaen 	 "British sub- ject by parent- age." "Naturalised British sub- 	included in Schedule is: (1) '' T ot a Deaf," or "' and Dumb," (2) " Totally
 2nd, 1911, in this dwelling and was alive at midnight, or (2) arrived in this dwelling on the morning of Monday, April 3rd, not 	"Wife," "Son," "Daughter," or other Relative, "Visitor," "Boarder," or	" "under on " one " e Ages of Males.			pleted years the present Marriage has lasted. If less than one year write " under one."	present Marriage. (If no children born alive write "None" in Column 7).		Profession, Trade, Manu If engaged in any Trade of particular kind of work do made or Material worked		ture, &c. Manufacture, the b, and the Article c dealt in should	the business carried on by the employer. If this is clearly shown in Col. 10 the question need not be answered here.	(1) "Employer" (that is employing persons other than domestic servants), or (2) "Worker" (that	Write the words "At Home" opposite the name of each person	Colony, etc., and of the Province or State. (3) If born in a Foreign Country, write the name of the Country.	ject," giving year of natu- ralisation. Or (3) If of foreign pationality	Blin (3) "Lunatic," (4) "Imbecile or "Fee minded,"	
having been enumerated elsewhere No one else must be included. For order of entering names see Examples o back of Schedule.)	" Servant."		Ages of Females.	aged 15 years and upwards.		n Total Children Born Alive,	Children still Living.	Children who have Died.	be clearly indi (See Instructions of Schedule.)	cated.	Examples on back	vanis in private employment. If employed by a public body (Government, Municipal, etc.) state what body. (See Instruction 9 and Exam- ples on back of Schedule.)	is working for an employer), or (3) "Own Account" (that is neither employing others nor working for a trade employer).	carrying on Trade or Industry at home.	NOTE.—In the case of persons born elsewhere than in England or Wales, state whether "Resident" or "Visitor" in this Country.	state whether ''French,' ''German,' "Russian,' etc.	state the infiri opposite that son's name, the age at w he or she bee afflicted.
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1911 census of England, Cumberland, Greysouthen, Brigham, John Rayson household; digital images, Findmypast.co.uk, *1911census.co.uk* (http://www.1911census.co.uk : accessed 18 Jul 2011); citing RG 78 PN 1806, RG 14 PN 31430, registration district (RD) 576, sub district (SD) 3, enumeration district (ED) 4, schedule number (SN) 8.