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## **Brief History of Legacy Family Tree**

Legacy, for short, is a genealogy computer program to assist in organizing, planning, and sharing your family history information. Its development began in the mid 1990s as a personal project to develop software that would do more than what was available at the time. The programmers hoped it would be ready with six months of planning. Three years later, in 1997, Legacy 2.0 was announced as the first public release.

In December 2000, Millennia Corporation announced that Legacy 3.0 could be downloaded for free. Previously the retail price was \$49.95. Two versions were made available – the free standard edition and the deluxe edition. The free standard edition contained most of the features that users previously paid for. The deluxe edition added special features that were hidden unless the user purchased an “unlock code.”

Today (2014), Legacy is used by genealogists around the world and continues to be one of the leading family tree programs. It is currently being translated into 21 languages. At present, it is available in Afrikaans, Czech, Dansk (Danish), Deutsch (German), Français (French), Italiano (Italian), Nederlands (Dutch), Norsk-Bokmål (Norwegian), Norsk-Nynorsk (Norwegian), Suomi (Finnish), Svenska (Swedish), English (Australia), English (Canada), English (United Kingdom), and English (USA).

## **Standard vs. Deluxe Edition**

The standard edition includes most of the functionality for basic users – creates reports, web pages, merging, To Do List, creates CDs, etc. The deluxe edition adds 98 additional features – some big, some small. A thorough comparison of the differences is available at:

<http://www.legacyfamilytree.com/DeluxeEdition.asp>

## **Getting Started - Importing**

If your genealogy information is currently in a different genealogy computer program, you do not have to re-type it all into Legacy. Legacy can import the information, provided that the other program can convert it to a compatible format. If the other program can create a GEDCOM file, then Legacy will import it. GEDCOM is an acronym for Genealogical Data Communications – it is a file format created to assist in transferring data from one genealogy computer program to another. If importing from PAF or FamilySearch’s Family Tree, no GEDCOM is necessary.

For instructions on creating a GEDCOM from other software, either see the software’s instructions, or visit:

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<http://www.legacyfamilytree.com/tipsGEDCOMfiles.asp>

After you create the GEDCOM, now you need to import it into Legacy. Follow these steps:

1. Click on the File tab. Click on Import. Click on Use Import Wizard to help with any import.
2. Select A Different Program. Click Next Step.
3. Legacy will now ask a few questions. Just answer them, and you will end up looking at your imported family in the Family View.

Your family file is now ready to use.

### **Starting from Scratch**

If your genealogy information is not already in another genealogy computer program, you can start fresh by using Legacy. After installing Legacy, click on the Create New Family File button. If you have already started using Legacy, to create a new family file:

1. Click on the File tab, and click New File.
2. Select Start a New Family File.
3. Fill in as much as you know about your family. Then click Finished.
4. In the File Name field, enter the name of your new Legacy Family File, and click Save.

Your Family File is now ready to use.

Continue adding other family members. This is simple if you can remember to use the Add menu. Just click on the Add menu, and select who you want to add.

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### **How many family files should you manage?**

At some point, users of any genealogy computer program, including Legacy Family Tree, will ask the question, "Should I split my database?"

The reasons given for wanting to split a database are many:

- you may want to keep your spouse's genealogy in a separate database
- you may want a separate database for each line you're working on
- you may want to share just a portion of your database with another relative/researcher
- you feel that splitting your database would make more room in your main database

Before making the plunge and splitting your database, consider these cautions:

#### Intermarriages

Suppose you separated your genealogy from your spouse's, and they are now in two separate family files. As your research progresses, you get further and further back in time. You begin researching a family that seems all too familiar - maybe you've researched it before. In fact, you had previously researched it - on your spouse's side.

The further back you trace, the chances are higher that you and your spouse have common ancestry. Such is the case with my wife and me. Back in the 1580s, we share a common ancestor - Stephen Hopkins is my 12th great-grandfather. He is also my wife's 12th great-grandfather. If I had split my database so that my wife's database was not included in mine, I may not have picked up on the fact that we were 13th cousins. I may have even duplicated our research.

This is one of the reasons why I keep all my genealogy in the same database.

#### Duplication of data entry

When I first started my research, I had eight separate databases. One for each of my eight great-grandparents. I thought it'd be easier to research this way. The descendants of these great-grandparents number into the thousands. In fact, because I am a descendant of each of these great-grandparents, I entered myself into each database.

The challenge this presented was that every time I needed to update my information, or I became a new dad, or even if I needed to update information on any of my cousins, I had to update the same information in at least two of the databases. If I needed to update my personal information, I would have to update it in all eight. Chances are greater that I would make a typo in at least one of them.

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### Printing

If my database were separated from my wife's, printing a pedigree chart or other reports becomes challenging. For example, I could not print cascading pedigree charts beginning with my son, Evan, because on the first chart, only his paternal side of the family would appear. If all my genealogy were combined into one family file, this would not be a problem.

### But won't it get too big?

We have "test databases" of Legacy where we've linked over a million individuals. There are two potential challenges when working with databases of this magnitude. First, navigation becomes a bit slower. Second, the size of the database is considerably larger than one of just a few thousand. However, we haven't run into too many researchers that claim to have researched a million individuals - I'd love to see their documentation....

### It's still okay...

There may still be good reason to split your database. I've created a separate research database to help me in tracking all the different Alanson Browns. Once I have positively identified my Alanson Brown, using Legacy's split screen tool, I can drag and drop him and his family into my personal database.

I've also created a separate database where I indexed the tax lists of Washington County, Tennessee from 1778-1850. Now doesn't that sound like an exciting way to spend a weekend?

Before you go ahead and make your split, carefully consider the above implications.

## The Essentials: Names

In genealogy we want to accurately record the names of each individual. Names have four parts:

1. Title – prefix
2. Given name
3. Last name or Surname
4. Title – suffix

Many given names and surnames are interchangeable. Alexander may be a given name or a surname. The same is true for names such as Taylor, Thomas, and Martin.

Most genealogists were taught to always record the surname or last name in UPPERCASE to avoid confusion between the given name and last name. Technology and software have evolved, so this rule is no longer necessary. However, Legacy has several options for displaying surnames:

Show /Surnames/ within slashes

John /Smith/

Show SURNAMES in upper-case letters

John SMITH

Show /SURNAMES/ within slashes and upper-case letters

John /SMITH/

Show Surnames as entered

John Smith

You also have the same four options for printing surnames when you print a report.

As an example, you could:

- |  |                    |
|--|--------------------|
| 1. Enter the names in mixed-case           | John Henry Smith   |
| 2. Display the surnames within slashes     | John Henry /Smith/ |
| 3. Print the surname in upper-case letters | John Henry SMITH   |

When entering the last name of a female name, always use her maiden name.

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Title – prefix. Titles such as Reverend, Dr., Sir and Colonel are not part of the given name for an individual. You will not find them on birth/baptismal records, but they may be very helpful in tracing your ancestors and should be recorded as a name title-prefix.

Title – suffix. Titles such as Jr., Sr. may be part of the individual's name but post nominal letters such as PhD, MD, and DDS are not. However, both should be recorded as name title-suffix.

Nicknames, other spellings, and aliases. When searching databases online, browsing indexes in books, or performing original research, we may not find what we are looking for, simply because we have not searched for all known variations of the name.

While researching Asa Frederick GOAS, I have found these variations of his names:

- Fredrick GOAS
- Asa GOAZ
- Frederick GOAZ
- Frederick GOES
- Frederick GOEZ
- Frederick GOOZ
- Frederick GOZ

I also found a land record for John McCALL. In the same document, his surname was spelled 4 different ways:

- John McCALL
- John McCAUL
- John McCAL
- John McCALE

When doing your research, it is vitally important to search for all variations. If you record these variations in Legacy's Alternate Names section, these names can optionally be printed on reports. Follow these simple steps:

- From either the Family View or the Individual's Information screen, click on the Alternate Names icon
- To add a new name, click on the Add button. Enter the name, click Save, then add its source.

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Include Alternate Names in Reports

When printing reports, be sure to turn on the option to include these alternate names. Follow these simple steps:

1. Click on the Reports button and select the desired report.
2. Click on the Report Options button.
3. On the Include tab, check the Alternate given and surnames option.
4. Close. Preview.

Below is a portion of the Family Group Record. At the top is the list of alternate names. With this information included in the report, we are more likely to remember to search for these alternate names.

<b>Family Group Record for Asa Frederick Goas</b>	
<b>Husband</b>	<b>Asa Frederick Goas</b> <sup>7, 8</sup>
<b>AKA</b>	Frederick Goas, <sup>1</sup> Asa Goaz, <sup>2</sup> Frederick Goaz, <sup>3</sup> Frederick Goes, <sup>4</sup> Frederick Goez, <sup>5</sup> F Goz <sup>6</sup>
<b>Born</b>	Between 1830 and 1831, Beaver County, Pennsylvania <sup>4, 5, 7, 9</sup>
<b>Christened</b>	
<b>Died</b>	23 Jan 1893, Lafayette, Tippecanoe, Indiana <sup>10</sup>

Show Alternate Names in Index View and Name List

The alternate names can also be included in the Index View and Name List (deluxe edition only). In the Index View:

1. Click on the Options button in the upper right
2. Select Include AKAs in List

In the Name List:

1. Click on the Options button at the bottom
2. Select Include Alternate Names

The alternate name will be preceded with a ~. The magic of including these names in these lists is that you don't have to remember the "correct" spelling of the name. Once you locate any of the alternate names, they all point to the same person.

## Legacy Resources

Step-by-step instructions. You can reach the step-by-step instructions in Legacy by clicking on the Help tab and clicking on the Help Index button. You can then access the step-by-step instructions by clicking on the green Step-by-step instructions link.

Videos. Geoff Rasmussen, has produced two volumes of video training available on CD. The CDs, which are viewable on your computer, not only teach how to use Legacy, but how to correctly apply your genealogy knowledge. In other words, you will get professional advice on managing your research efforts using Legacy. The following tutorials are available:

### **Volume 1 | 5-CD set | \$32.95 | 3 1/2 hours**

- Legacy for Beginners. This video walks the beginning Legacy user through the basics of the program. View it free here. 40 minutes.
- Mastering Legacy: Names, Dates & Places. Learn the do-it-right-the-first-time rules of data entry. 39 minutes.
- Your 12-Step Checklist to Using Legacy. Every Legacy user should follow these 12 steps when working with their family file. 50 minutes.
- Legacy's Ultimate Guide to Sources. Genealogy without documentation is mythology. Learn all about proper source documentation. 41 minutes.
- Researching with Legacy: Mastering Events and Chronologies. Learn how to properly enter and cite the documents you find. 42 minutes.

### **Volume 2 | 4-CD set | \$32.95 | 4 1/2 hours**

- Tagging and Searching Made Easy. Learn how to take advantage of the searching and tagging features in Legacy. 34 minutes.
- Creating & Sharing Perfect Reports. Become an expert in creating and sharing reports. 58 minutes.
- Insider's Guide to Legacy: Tips & Tricks. Get the "insider information" about Legacy. 40 minutes.
- Video Guide to Working with Digital Pictures in Legacy. Learn the "before-scanning-your-first-picture rules" and the ins/outs to using pictures in Legacy. 52 minutes.

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Printed User’s Guide. Includes over 36 lessons and tutorials plus plenty of pictures. Features a soft cover, easy-to-read font, 396 pages, fully-illustrated, indexed, available in PDF format.

Legacy News. New genealogy and Legacy tips are published nearly every day. The headlines are available in the Legacy News section of the Legacy Home tab. To read the complete article, just click on the title. An Internet connection is required. To receive these tips as a weekly email, enter your email address in the subscribe box in the upper right corner of <http://news.LegacyFamilyTree.com>.

If you are new to Legacy, visit [http://legacynews.typepad.com/legacy\\_news/legacy-tips-for-beginning-legacy-users.html](http://legacynews.typepad.com/legacy_news/legacy-tips-for-beginning-legacy-users.html) for 16 brief articles that will get you going on the right foot.

Legacy User Group mailing list. This is a mailing list for all Legacy users to share ideas and teach each other. Once you have subscribed to the list (free), you can send and receive messages from other Legacy users. To subscribe, visit <http://www.legacyfamilytree.com/LegacyLists.asp>.

Legacy Family Tree webinars. Sign up for our free webinars at [www.FamilyTreeWebinars.com](http://www.FamilyTreeWebinars.com). Webinars are online seminars that you watch from your computer. Topics from nationally-known speakers.

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